

# How to Schedule an Appointment for a New ID Card



rapids appointment scheduler

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RAPIDS Appointment Scheduler. Find a CONUS Identification Card Issuance Office.

Search by Geographic Location. Select a state: AK, AL, AZ, CA, CO, CT, DC ...

**[RAPIDS Appointment Scheduler](#)**

Welcome to Appointment Scheduler.

To make a new ...

**[RAPIDS Appointment ...](#)**

Appointments scheduled online -

appointment times slots are ...

A

C

n

M

G

A

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:

Select *RAPIDS Appointment Scheduler* option.

To make an appointment, you must find the location nearest to you.

The screenshot shows the 'RAPIDS Appointment Scheduler' interface. At the top, there are three buttons: 'Make Appointment', 'Find Appointment', and 'Cancel Appointment'. Below these is a section titled 'Find a CONUS Identification Card Issuance Office' with the subtitle 'Search by Geographic Location'. This section contains a 'Select a state:' dropdown menu with 'ID' selected and a 'Go' button. A red oval highlights both the dropdown and the 'Go' button. Red arrows point from the text 'Select ID on the drop down menu' to the dropdown and from 'Click on the go button' to the 'Go' button. Below this is an 'Or Search by Building or Site Name' section with a text input field and a 'Go' button. The next section is 'Or Select the Location Closest to You' with a 'Zip Code:' text input field and a 'Go' button. At the bottom is a section titled 'Find an OCONUS Identification Card Issuance Office' with a 'Select a Country:' dropdown menu showing 'Afghanistan' and a 'Go' button.

## RAPIDS Appointment Scheduler

[Make Appointment](#) [Find Appointment](#) [Cancel Appointment](#)

### Find a CONUS Identification Card Issuance Office

Search by Geographic Location

Select a state:

Or Search by Building or Site Name

Building or Site Name:

Or Select the Location Closest to You

Zip Code:

### Find an OCONUS Identification Card Issuance Office

Select a Country:

Select ID on the drop down menu

Click on the go button

# RAPIDS Appointment Scheduler

Make Appointment

Find Appointment

Cancel Appointment

## Search for an Issuance Location

Select a city:

Boise

Select Boise\* from the drop down menu

<< Back

Next >>

Click next

\* Note: The Lewiston, Twin Falls and Pocatello Remote DEERS/RAPIDS ID sites will be available on the site by 30 June 2013.

# RAPIDS Appointment Scheduler

Make Appointment

Find Appointment

Cancel Appointment

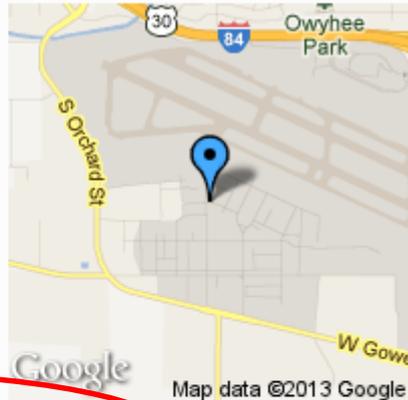
Select one of the following locations:

124 WING HQ (bldg 400)  
4474 South Dehavitland St.  
**Boise, ID 83705**  
(208) 422-6719



Select

AG HQ Idaho  
4250 W. Cessna St. Bldg 270  
**boise, ID 83705**  
(208) 272-3795



Select

← There are two locations on Gowen Field; Army and Air National Guard. Both are authorized to provide ID card services

Click on the map for more precise directions.

Click on either *select* button to continue.

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# Scheduling Site Information

## RAPIDS Appointment Scheduler

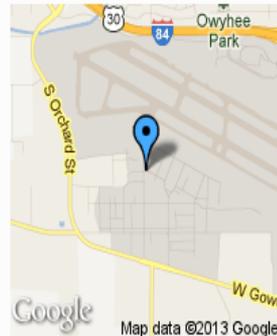
Appointment options

Make Appointment Find Appointment Cancel Appointment

AG HQ Idaho at Idaho Army National Guard

### Address and Phone #

4250 W. Cessna St. Bldg 270  
boise, ID 83705



Commercial: (208) 272-3795

### General information

#### Hours of Operation:

Mon: 0930-1600; Tues-Thurs: 0800-1600; Fri: 0800-1500; Closed Monday after Drill weekend; Closed all Federal Holidays.

#### APPOINTMENT INSTRUCTIONS

A scheduled appointment timeframe takes about 20-30 minutes per session. A session may consist of (1) CAC ID or up to (2) Dependent ID cards. Please schedule multiple appointments based on the number of ID cards needed.

#### \*\*LATE TO YOUR APPOINTMENT\*\*

Please keep your appointment time. If you arrive 5 minutes after your appointment time, you will be considered as a walk-in customer.

#### GENERAL ID INSTRUCTIONS

All customers age 21 and older must present (2) forms of identity documents. One must be a valid State or Federal government issued picture ID.

(RAPIDS Site ID: 150679)

### Appointment calendar

#### Available Appointment Days

Mar	April 2013						May
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
31	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	<u>1</u>	<u>2</u>	<u>3</u>	4	
5	6	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	11	

# How to Make an Appointment

- Available days are highlighted in green
- Unavailable days are grey

(RAPIDS Site ID: 150679)

## Available Appointment Days

Mar		April 2013					May
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
31	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	<u>1</u>	<u>2</u>	<u>3</u>	4	
5	6	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	11	

Click on the day that you would like to schedule.

# Only the available times will be listed.



## RAPIDS Appointment Scheduler

Make Appointment

Find Appointment

Cancel Appointment

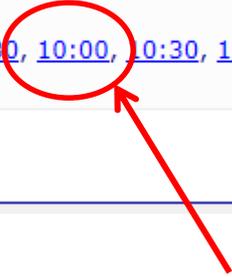
### Available Appointment Times for AG HQ Idaho at Idaho Army National Guard

Date:  
5/1/2013

Day:  
Wednesday

Available Times:  
[8:00](#), [8:30](#), [9:00](#), [9:30](#), [10:00](#), [10:30](#), [11:00](#), [11:30](#), [12:00](#), [12:30](#), [13:00](#), [13:30](#), [14:00](#), [14:30](#), [15:00](#) and [15:30](#)

<< Back



Select the time for your appointment.

# Personal Information

- Make sure you enter a good phone number in case there are changes to your appointment.
- Enter an email address that you check often. You will receive an automatic email confirmation.

**RAPIDS Appointment Scheduler**

Make Appointment Find Appointment Cancel Appointment

**Your Selected Appointment**

Site: Idaho Army National Guard Building: AG HQ Idaho Date: 5/1/2013 Day: Wednesday Time: 10:00

**Instructions**

- Complete the form below to reserve your appointment.
- Enter your email address to receive a confirmation with your appointment date and time.

**Your Information**

First Name: Jared Last Name: McKenzie Initial: C Telephone: 208-272-8800 Email: d.mckenzie@us.army.m Personnel Type: Active Duty Branch of Service: Army

• A valid address is required

<< Back Submit

Click submit

# Your appointment has been made.

## RAPIDS Appointment Scheduler

Make Appointment

Find Appointment

Cancel Appointment

### Welcome to Appointment Scheduler

- To make a new appointment, click the Make Appointment button.
- To lookup an appointment you have already made, click the Find Appointment button.
- To cancel an appointment, click the Cancel Appointment button.



An appoint confirmation email will be sent to the email address you provide.

**Appointment Confermation**

RAS.support@osd.pentagon.mil

Sent: Tue 4/30/2013 12:59 PM

To: McKenzie, Jared C SFC USARMY NG IDARNG (US)

Appointment Date: 05/01/2013

Appointment Time: 10:00

Customer Name: Jared McKenzie

Confirmation Number: 2C07EFDC

Appointment date and time.

Confirmation Number.

AG HQ IdahoJaredMcKenzie05/01/201310:002C07EFDC(208) 272-3795Mon: 0930-1600;  
Tues-Thurs: 0800-1600;Fri: 0800-1500; Closed Monday after Drill weekend; Closed  
all Federal Holidays.Wednesday4250 W. Cessna St. Bldg 270boiseID83705(208) 272-  
3795

**APPOINTMENT INSTRUCTIONS:**

A scheduled appointment timeframe takes about 20-30 minutes per session. A session may consist of (1) CAC ID or up to (2) Dependent ID cards. Please schedule multiple appointments based on the number of ID cards needed.

**\*\*LATE TO YOUR APPOINTMENT\*\*:**

Please keep your appointment time. If you arrive 5 minutes after your appointment time, you will be considered as a walk-in customer.

**GENERAL ID INSTRUCTIONS:**

All customers age 21 and older must present (2) forms of identity documents. One must be a valid State or Federal government issued picture ID.

Take note of the General Instructions

**UPDATE ADDRESS AND PHONE# IN DEERS:**

Appointment is not required to update your address and phone number in DEERS. Go to <http://milconnect.dmdc.mil> to update this type of information.

- You will need your confirmation number if you want to cancel your appointment, or look up your appointment later.

# How to Look Up Your Appointment

## RAPIDS Appointment Scheduler

Make Appointment Find Appointment Cancel Appointment

### Welcome to Appointment Scheduler

- To make a new appointment, click the Make Appointment button.
- To lookup an appointment you have already made, click the Find Appointment button.
- To cancel an appointment, click the Cancel Appointment button.

Click on find appointment.



# How to Look Up Your Appointment

## RAPIDS Appointment Scheduler

Make Appointment

Find Appointment

Cancel Appointment

### Find Appointment

Last Name:

mckenzie

Confirmation Number:

2C07EFDC

Cancel

Next >>

Enter your last name and the confirmation number that was sent to you.

Click next.

You can now see all the information for your appointment.



The image shows a screenshot of the RAPIDS Appointment Scheduler web application. At the top, there is a blue header with the title "RAPIDS Appointment Scheduler" in white, bold, sans-serif font. Below the header is a navigation bar with three buttons: "Make Appointment", "Find Appointment", and "Cancel Appointment". The main content area is titled "Appointment Details" and includes a "Print" button. The details are organized into sections: "Location", "Date and Time", "Registration", and "Instructions". The "Location" section shows the site as "Idaho Army National Guard" and the building as "AG HQ Idaho, 4250 W. Cessna St. Bldg 270, boise, ID 83705". The "Date and Time" section shows the appointment on "Wednesday, 5/1/2013 10:00:00 AM". The "Registration" section lists the name "Jared McKenzie", a blank code field, the phone number "(208) 272-8800", and the email "jared.mckenzie@us.army.mil". The "Instructions" section is titled "APPOINTMENT INSTRUCTIONS" and states that a scheduled appointment timeframe takes about 20-30 minutes per session and may consist of (1) CAC ID or up to (2) Dependent ID number of ID cards needed.

## RAPIDS Appointment Scheduler

[Make Appointment](#) [Find Appointment](#) [Cancel Appointment](#)

### Appointment Details

[Print](#)

#### Location

Site:  
Idaho Army National Guard

Building:  
AG HQ Idaho  
4250 W. Cessna St. Bldg 270  
boise, ID 83705

#### Date and Time

Wednesday, 5/1/2013 10:00:00 AM

#### Registration

Name:  
Jared McKenzie

Code:

Phone:  
(208) 272-8800

Email:  
jared.mckenzie@us.army.mil

#### Instructions

**APPOINTMENT INSTRUCTIONS**  
A scheduled appointment timeframe takes about 20-30 minutes per session. A session may consist of (1) CAC ID or up to (2) Dependent ID number of ID cards needed.

# How to Cancel Your Appointment

## RAPIDS Appointment Scheduler

[Make Appointment](#) [Find Appointment](#) [Cancel Appointment](#)

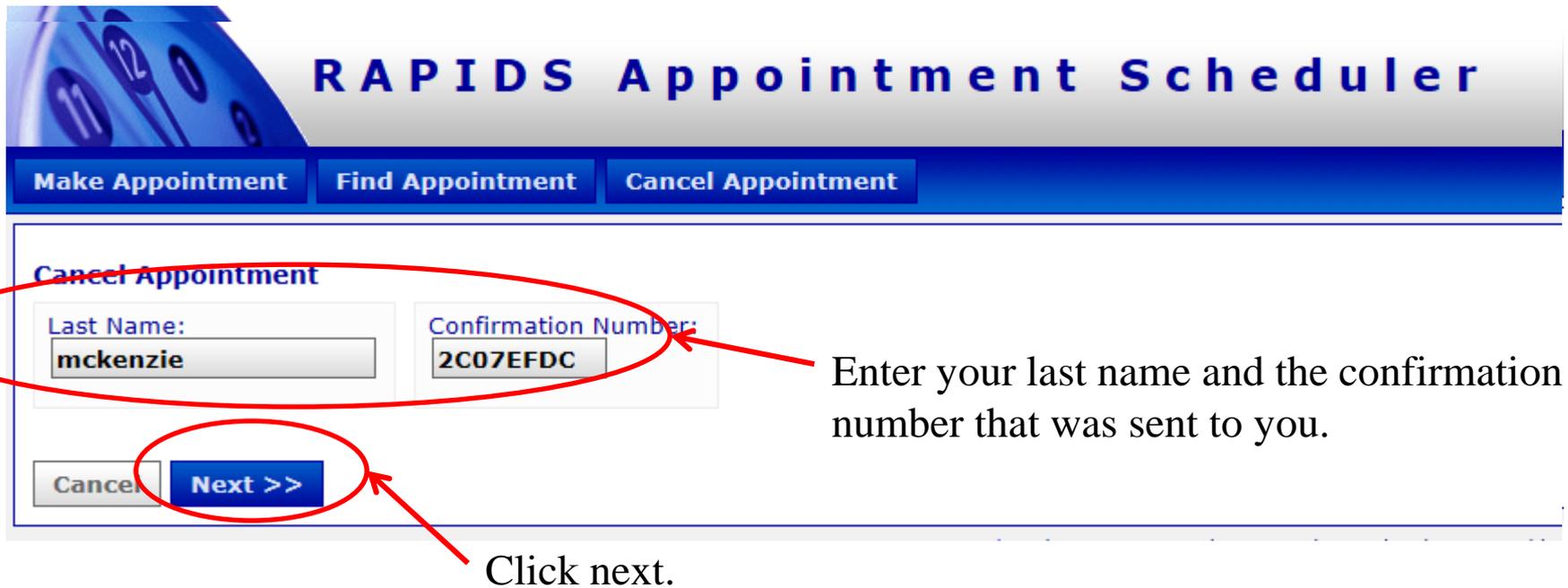
### Welcome to Appointment Scheduler

- To make a new appointment, click the Make Appointment button.
- To lookup an appointment you have already made, click the Find Appointment button.
- To cancel an appointment, click the Cancel Appointment button.

Click on Cancel Appointment



# How to Cancel Your Appointment



**RAPIDS Appointment Scheduler**

**Make Appointment** **Find Appointment** **Cancel Appointment**

**Cancel Appointment**

Last Name:  Confirmation Number:

Enter your last name and the confirmation number that was sent to you.

Click next.

The screenshot shows the 'RAPIDS Appointment Scheduler' interface. At the top, there are three buttons: 'Make Appointment', 'Find Appointment', and 'Cancel Appointment'. Below these is a section titled 'Cancel Appointment'. It contains two input fields: 'Last Name:' with the value 'mckenzie' and 'Confirmation Number:' with the value '2C07EFDC'. Below the input fields are two buttons: 'Cancel' and 'Next >>'. Red circles and arrows highlight the input fields and the 'Next >>' button, with text annotations explaining their purpose.

# How to Cancel Your Appointment

- You will see your appointment information.
- Scroll to the bottom of the page.



## Appointment Details

[Print](#)

### Location

Site:  
Idaho Army National Guard

Building:  
AG HQ Idaho  
4250 W. Cessna St. Bldg 270  
boise, ID 83705

### Date and Time

Wednesday, 5/1/2013 10:00:00 AM

### Registration

Name:  
Jared McKenzie

Code:

Phone:  
(208) 272-8800

Email:  
jared.mckenzie@us.army.mil

### Instructions

#### **APPOINTMENT INSTRUCTIONS**

A scheduled appointment timeframe takes about 20-30 minutes per session. A session may consist of (1) CAC ID or up number of ID cards needed.

#### **\*\*LATE TO YOUR APPOINTMENT\*\***

Please keep your appointment time. If you arrive 5 minutes after your appointment time, you will be considered as a w

#### **GENERAL ID INSTRUCTIONS**

# How to Cancel Your Appointment

## **DEPENDENT ID CARDS**

See above for general ID instructions. Your sponsor must be present. If not available, the dependent must have a DD Form Verifying Official or Notary Signature and Seal.

## **ADDING NEWBORN/CHILDREN TO DEERS**

Sponsor must have the following documents for the child: Birth Certificate/Certificate of Live Birth authenticated by the attending physician. A marriage certificate is also needed.

## **FULL TIME COLLEGE STUDENTS**

College students 21 years old must have a letter from their school registrar's office stating they are enrolled full time with a minimum of 12 credits or higher to have benefits extended to age 23.

## **CHILDREN BORN OUT OF WEDLOCK**

Female Sponsors: Child's Birth Certificate and SSN Card. Male Sponsors: Court order establishing paternity or State Voluntary Acknowledgment of Paternity legal documents showing paternity was legally determined.

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Send Email Reminder

Cancel Appointment

Print

Click Cancel Appointment

# How to Cancel Your Appointment

## RAPIDS Appointment Scheduler

Make Appointment

Find Appointment

Cancel Appointment

### Appointment Cancellation

You are about to cancel the following appointment. To cancel this appointment, select a cancellation reason and optionally enter comments.

### Appointment Location

Site:  
Idaho Army National Guard

Building:  
AG HQ Idaho  
4250 W. Cessna St. Bldg 270  
boise, ID 83705

### Appointment Time

Wednesday, 5/1/2013 10:00:00 AM

Select a reason from the drop down menu.

Enter a comment in the comment block

### Registration

Name:  
Jared McKenzie

Code:

Phone:  
(208) 272-8800

Email:  
jared.mckenzie@us.army.mil

Cancellation Reason:  
Time Conflict

Comment:  
Need to take the dog to his therapist.

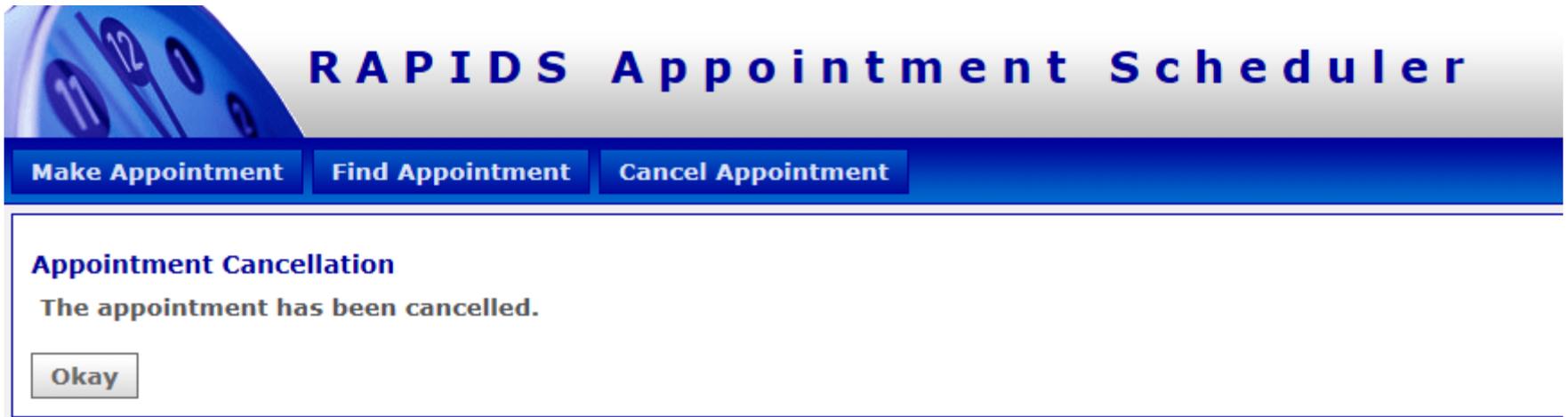
<< Back

Confirm Cancellation

Click Confirm Cancellation.

# How to Cancel Your Appointment

- Your appointment has been canceled.



The image shows a screenshot of the RAPIDS Appointment Scheduler interface. At the top, there is a blue header with the text "RAPIDS Appointment Scheduler" in white. Below the header, there are three blue buttons: "Make Appointment", "Find Appointment", and "Cancel Appointment". The "Cancel Appointment" button is highlighted. Below the buttons, there is a white box with a blue border containing the text "Appointment Cancellation" and "The appointment has been cancelled." Below this text is a button labeled "Okay".

**RAPIDS Appointment Scheduler**

**Make Appointment** **Find Appointment** **Cancel Appointment**

**Appointment Cancellation**  
The appointment has been cancelled.

Okay

# How to Cancel Your Appointment

- You will receive an automatic confirmation email.

## **Cancellation Notification for Jared**

RAS.support@osd.pentagon.mil

Sent: Tue 4/30/2013 1:10 PM

To: McKenzie, Jared C SFC USARMY NG IDARNG (US)

---

Dear Jared, Your appointment for Wednesday, 05/01/2013 at Idaho Army National Guard, AG HQ Idaho has been cancelled.

# Additional Information

- For specific information about the ID card process call:
  - SGT Barham at 272-3795
  - SGT Amsden at 272-3802
- For appointment information or suggestions call:
  - SFC McKenzie at 272-8800